

## New Employee Form

### Employer

**SITROCK LIMITED**

### PAYE reference

**914/MA53986**

### Employee details

Surname

Forenames

Address

Date of birth

Male

☐

Female

☐

NI Number

Telephone

Mobile

Postcode

Email

### Contact Information (in case of emergency)

Name of person to contact

Relationship to you

Telephone

Mobile

### Bank details

Bank name

Account number

Sort code

Account name

### Starter declaration

#### Tick one of the following three statements:

- ☐ This is my first job since last 6 April and I have not been receiving taxable Jobseeker's Allowance, Employment and Support Allowance, taxable Incapacity Benefit, State or Occupational Pension.
- ☐ This is now my only job but since last 6 April I have had another job, or received taxable Jobseeker's Allowance, Employment and Support Allowance, taxable Incapacity Benefit. I do not receive a State or Occupational Pension.
- ☐ As well as my new job, I have another job or receive a State or Occupational Pension.

#### Student Loans I make the following repayments through payroll:

- ☐ Type 1 Student Loan ☐ PostGrad Loan
- ☐ Type 2 Student Loan ☐ Type 4 (Scotland) Student Loan

#### P45:

- ☐ I attach a copy of the P45 from my previous employer

Employment Start Date

### Declaration

Signed

Date